

School Admission Appeals Timetable

In Year or Immediate Entry Appeals

Appeals resulting from in year admission applications will be heard within 30 school days of the appeal being lodged.

September 2016 Entry

The timetable for appeals resulting from year of entry or transfer application for admission in September 2016 can be found here:

	Offer Date	Deadline for appeals	Appeals to be heard by
Secondary	1 March 2016	29 March 2016	8 June 2016
Primary	16 April 2016	16 May 2016	18 July 2016

Appeals lodged after the confirmed dates will be heard within 40 school days of the appeal deadline or 30 school days of being lodged, whichever is the later date.

Appellants will be sent notification of their appeal hearing approximately ten school days in advance of the hearing.

Appellants will be sent a copy of the school's case approximately seven school days in advance of the hearing.

If an appellant wishes to submit further evidence which was not included with their initial appeal, they must make sure that it is received at least three clear working days prior to the hearing date. Any additional evidence or information received after this date might not be considered at the appeal hearing.

The Appeal Panel must decide whether it should be considered taking into account its significance and the effect of a possible need to adjourn the hearing.

For further advice please contact the Clerk to the Education Appeals Panel on the details below:

Clerk to the Education Appeals Panel
Democratic Services Division
Resources Directorate
Civic Centre, Glebe Street
Stoke-on-Trent
ST4 1RN

Telephone: (01782) 232106, 232784, or 232617
E-mail: schooladmissionappeals@stoke.gov.uk